



PUDSEY CONGS CRICKET CLUB

Britannia Ground, Intake Road, Pudsey, Leeds, LS28 9BZ

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Terms & Conditions for Function Bookings

In these terms and conditions "PCCC" means Pudsey Congs Cricket Club. The "Hirer" means the named contact person on the booking form.

1. All bookings are subject to a deposit payment. This will be refunded **48 hours** after the function provided there has **NOT** been:
 - a. damage to PCCC property
 - b. trouble or unreasonable behaviour at the function
 - c. Illegal substances brought into or used in PCCC or its grounds by any guests
 - d. Own drinks brought into PCCC or its grounds by any guests (unless prior agreement has been made)
2. If any of the above occur PCCC may stop the function and all guests will be asked to leave and no monies will be refunded
3. The Hirer will be responsible for any costs incurred above the deposit amount due to damage or additional cleaning and will be billed accordingly.
4. The full amount has to be paid at the time of booking.
5. No refund of room hire charge if the function is cancelled within 3 weeks.
6. No refund of catering if cancelled within 3 weeks.
7. In the event that the "type of function" varies from the type booked, PCCC have the option to close the bars and request guests to leave. No refund of deposit or room hire will be reimbursed under these circumstances.
8. PCCC operates an ID policy, if a guest looks under 25 and cannot genuinely prove they are over 18 they will be refused service at the bar. Please note, **original forms** of Full or Provisional Driving Licenses, Birth Certificates or Passports are the **only** forms of identification we accept, photographs of these identifications will not be accepted.
9. Our kitchen facilities are not for public use, all own catering must be cooked and prepared off site.
10. PCCC accepts no responsibility for food brought onto the premises by the hirer, all setting up and clearing away of food is the responsibility of the hirer.
11. Banners may be put up. Blue tack **only must** be used. Balloons are permitted but must be taken away by the hirer on the day/night of the function
12. No glitter, confetti, party poppers or fireworks are permitted, failure to comply may incur an extra charge for cleaning services.

13. Access to all doors and fire exits must be kept clear **at all times**.
14. PCCC cannot accept responsibility for loss or damage to guests' property within PCCC or its grounds.
15. Any PCCC official or staff member may enter the hired room at any time for the purpose of ascertaining that the terms and conditions of the booking are being applied.
16. No music to be played after midnight and guests must vacate the premises within 30 minutes of the function finish time. For Friday, Saturday and Sunday night functions, the hirer and all members of their party must vacate the premises by midnight as no members of the public are allowed on the premises after this time. For functions on other nights of the week, please discuss with the Functions Co-Ordinator.
17. Please ensure any transport to leave the premises is booked before the function finishes.
18. Please ensure when guests are leaving PCCC that they are respectful of our neighbours.
19. It is the Hirer's responsibility to have the relevant insurance in place in respect of any Third Party Traders i.e. DJ's, Face Painters, Singers, Comedians, Magicians, Third Party Caterers i.e. Barista Stalls, Hog Roasts, Hot Food Operators and the like
20. In respect of Bouncy Castles (inflatables) or other equipment such as Bucking Bronco, the Owner/Provider must remain on site to oversee the equipment at all times. If a power source is required and not provided by the Operator then an additional charge will be payable by the Hirer
21. The Limit of Public Liability Insurance required is a minimum of £5,000,000.
22. Proof of Insurance to be provided at least 7 days prior to the event
23. Children **MUST** be supervised at all times. Please **do not** allow them to play unsupervised in any area of PCCC including outside. Any unsupervised children causing a disturbance may be asked to leave the premises with their parents/guardians, it is imperative that other members of the public who are on the premises at the time of the function are respected.
24. Dogs **MUST** be kept on a lead at all times and if brought into the Club House **MUST NOT** be allowed on the seating. It is imperative that other members of the public who are on the premises at the time of the function are respected.
25. If for any reason beyond PCCC control i.e., fire, flood, accident, act of God or any other emergency PCCC are unable to perform its obligations in connection with any booking, such non-performance is excused
26. and PCCC may terminate this contract without any further liability of any nature upon reimbursement of any sums paid by the hirer. In no event shall PCCC be liable for any consequential damages of any nature for any reason whatsoever.
27. PCCC retain the right to vary these terms and conditions as necessary and without notification.

Signed by
hirer

Dated

Signed on behalf
PCCC